

# Easy ways to gain maximum marks

*Here are some easy ways to gain maximum marks:*

- #1 Attend all your classes and make the most of each learning opportunity;
- #2 Plan ahead with your assignment preparation so things are not left to the last minute;
- #3 Submit your assignments on time (marks are deducted for late submissions);
- #4 Avoid plagiarism. The measure of a plagiarism-free assignment is:

**- your own work**

(no copying - all students who copy or allow others to copy will be penalised. No sharing of answers unless it is a group assignment)

**- in your own words**

(paraphrase others' words and ideas and limit your use of quotes. Use APA referencing when paraphrasing and quoting)

**- with your own voice**

(make a claim and present your argument - synthesise other people's views).