



North Metropolitan Health Service
Job Description Form

HSS Registered October 2017

Registered Nurse

Nurses and Midwives Agreement: Level 1

Position Number: 601841

Adult Mental Health Program

Graylands Hospital / North Metropolitan Mental Health Service

Reporting Relationships

Clinical Nurse Specialist
 RN SRN Level 3
 Position Number: Various



Clinical Nurse
 RN Level 2
 Position Number: Various



This Position



Also reporting to this supervisor:

- Enrolled Nurse (Various)
- Assistant in Nursing (Various)

Directly reporting to this position:

Title	Classification	FTE
Enrolled Nurse	EN Level 1	Various
Assistant in Nursing	AIN Year 1-3	Various

Other positions under control

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Prime Function / Key Responsibilities

As part of a multidisciplinary team, provides comprehensive and evidence based nursing care to patients. Facilitates and promotes patient safety and quality of care. The Registered Nurse practices within their scope of practice considerate of the Nursing and Midwifery Board's Nursing Practice Decision Flowchart

Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Functions as an allocated nurse with an allocated case load providing a range of therapeutic interventions, education, counselling and care of mental health consumers, their carers and family and care coordination with other services.
- 1.2 Provides comprehensive evidence based nursing care to patients including assessment, intervention and evaluation.
- 1.3 Ensures they are working within their scope of nursing practice, following appropriate clinical pathways, policies, procedures and adopting risk management approach in patient care delivery.
- 1.4 Participates in ward rounds/ case conferences as appropriate.
- 1.5 Educates patients/carers in post discharge management and organises discharge summaries/referrals to other services, as appropriate.
- 1.6 Supports and liaises with patients, carers, colleagues, medical, nursing, allied health, support staff, external agencies and the private sector providing coordinated multidisciplinary care.
- 1.7 Completes clinical documentation and undertakes other administrative tasks as required.
- 1.8 Participates in departmental and other meetings as required to meet organisational and service objectives.
- 1.9 Complies with and demonstrates a positive commitment to Regulations, Acts and Policies relevant to nursing including the Code of Ethics for Nurses in Australia, the Code of Conduct for Nurses in Australia, the National Competency Standards for the Registered Nurse and the Poisons Act 1964.
- 1.10 Promotes and participates in team building and decision making.
- 1.11 Responsible for the clinical supervision of Enrolled Nurses and Assistants in Nursing under their clinical supervision and the referral of complex matters.

2. Professional/Education/Training/Research

- 2.1 Engages in continuing professional development/ education and ensures continuous registration in the category of Registered Nurse with the Nursing and Midwifery Board of Australia.
- 2.2 Participates in supervision, professional development and clinical consultation activities with the supervising senior nurse
- 2.3 Participates in evidence based clinical research activities where applicable.
- 2.4 Assists with the supervision and development of undergraduate nursing students and others as directed by senior staff.
- 2.5 Plans, develops and implements education programs for patients/colleagues/consumers.

3. NMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Completes alcohol and drug training programs if required by role
- 3.6 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.7 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 3.8 Conducts activities in compliance with the Mental Health Act 2014 and the National Mental Health Standards

4. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated good clinical knowledge and experience in the delivery of evidence based nursing care in a mental health setting.
3. Demonstrated knowledge and application in the following nursing domains: Professional/Ethical Practice, Reflection, Problem Solving and Enabling.
4. Demonstrated effective verbal and written communication skills and the ability to work effectively within a multidisciplinary team.
5. Demonstrated effective interpersonal, negotiation and conflict resolution skills with an ability to liaise with patients, carers and the multidisciplinary team.
6. Demonstrates knowledge and application of the Mental Health Act 2014.
7. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.

Desirable Selection Criteria

1. Current knowledge and commitment to the Carer Recognition Act 2010.
2. Willingness to undertake alcohol and drug training courses and apply to a range of work practices.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.
- Ability to potentially work shift rosters; 24 hours/7 day a week.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date: ... July 2016

Dept./Division Head

Name:
Signature/HE:
Date: ...July 2016

Position Occupant

Name:
Signature/HE:
Date:

Created on:

Last updated on: 23/10/2017

Registered by HSS HE98077